

Portfolio review terms and conditions

Offer date: **From March 2011 to December 2011.**

The cost of looking at your portfolio and giving my professional opinion about it in relation to your chosen career is **£20**.

By placing a request with Designer Mate, you confirm that you are in agreement with and bound by the Designer Mate terms and conditions below.

These terms and conditions are available on Designer Mate website.

Designer Mate does not keep the portfolio it looks at and is only offering a professional opinion based on experience in a number of areas in design and real life experience in various sectors of the design work environment; including but not exclusively, design agency work, packaging artwork and production, design for education, marketing design, publishing design (magazines and books) and technical illustration and Designer business owner. Designer Mate portfolios and CV is available on the Designer Mate website. All Designer Mate portfolio and artwork is protected by copyright and may not be reproduced in any way anywhere in the world without Designer Mate permission in writing.

Designer Mate does not take student work placements at this time.

This offer cannot be used in conjunction with any other offer.

Definitions:

The client: The company, student or individual requesting the services of Designer Mate.

Designer Mate: The owner of Designer Mate.

Portfolio review

The total price is a fixed price offer and includes all the items mentioned below.

The fixed price offer is £20 and is subject to the terms in this document.

The payment is to be made in full before Designer Mate reviews your portfolio; the review process does not begin until those funds have cleared in the Designer Mate account. The fixed fee is not refundable.

Designer Mate will review your portfolio in relation to information you provided in your initial contact form.

Student and new starter portfolios

Designer Mate will review one portfolio in the situation the client has told Designer Mate they can be found electronically. Designer Mate will take the view point of a 'potential employer' so the client should present their portfolio in the best way possible in a professional manner, as if they were auditioning for a job.

Where the client does not have an electronic portfolio they are welcome to bring their paper based portfolio to my office for review at a pre arranged appointment time. Designer Mate does not review portfolios for people who turn up on the off chance at the Designer Mate office.

Portfolio and communications must be in English.

This offer does not include help structuring the client's existing portfolio but merely advice in how to proceed in order to pursue your intended career in the form of a short report. Some advice may be difficult to hear but is intended to give the client the opportunity to succeed and the benefit of professional advice.

Designer Mate does not under any circumstances cover any cost incurred travelling to the Designer Mate office.

Designer Mate cannot under any circumstance be held responsible for the client's future situation choices based upon advice given in this report.

Payment terms

Clients 18 years and over must pay the full fee as described above before the portfolio is reviewed

Clients who are under 18 years with the permission of the parent, guardian or other responsible adult can arrange for that person to pay the full fee on their behalf. Funds must clear in the Designer Mate bank account before the portfolio is reviewed.

Payment may be made in pounds sterling by electronic funds transfer, Pay pal, cash, and cheque or (for overseas clients) international money order or previously agreed electronic funds transfer.

Returned cheques will incur an additional fee of £50 per returned cheque. An invoice will be raised in this circumstance and the client would be liable for payment as described in the graphic design terms and conditions which are available on the Designer Mate website.

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